



Do you know the difference between **dropping** a class and **withdrawing** from a class?

It's all about timing!

What is a drop?

Dropping a course occurs in the beginning of each term. A drop means...

- You will not be charged for tuition and fees for the course
- The course will not appear on your academic transcript
- The course will not impact your SAP completion rate
- You drop the course in your MyReynolds SIS Student Center
- Your financial aid offer will adjust based on the number of credits you are in prior to your earliest drop date

What is a withdrawal?

To withdraw from a class means...

- The drop deadline has passed
- Tuition and fees will be charged for the course
- The course will appear on your academic transcript as a part of your student record
- The course will negatively impact your SAP completion rate
- You need to submit a withdrawal form via your academic advisor and check with the financial aid office as your aid may be impacted!

For the Spring 2022 15 week session, you may drop a class through January 25th.

As of January 26th, if you decide to not continue with the course, you would be withdrawing. To find the drop deadline for your class, you may check your syllabus or the Reynolds Academic Calendar.

Withdraw and R2T4

When you are receiving financial aid and withdraw from or stop attending your class(es), you may need to pay back some of your aid since you are not completing the course(s). Return to Title IV (R2T4) is a calculation that is required to determine if funds are owed to the U.S. Department of Education or the state. If you are paying for classes with financial aid, you should always check with a financial aid advisor before submitting the withdraw form. You could end up owing a balance or not be eligible to receive financial aid in the future.

